

Present: June Sager Speakman, Kate G. Weymouth, Ann P. Strong, Michael W. Carroll and Steve Primiano

Also Present: Town Manager Peter A. DeAngelis, Jr., Town Solicitor Michael Ursillo, Finance Director Kathy Raposa, Tax Assessor Michael Minardi, Police Chief John M. LaCross, Fire Chief Gerald Bessette, Public Works Director Joseph Piccerelli, Library Director Deborah Barchi (arrived 8:07 pm), Leisure Services Director Michele Geremia, Human Resources Director MariAnn Oliveira, Town Planner Philip Hervey (9:45pm) and Town Clerk Meredith J. DeSisto

Absent: Building Official Robert B. Speaker

Council President Speakman called the meeting to order at 7:01 P.M.

Mrs. Speakman announced that Boy Scout Troop 6 will lead us in the Pledge of Allegiance.

### **INTERVIEWS:**

The following applications were interviewed for vacancies and renewals of appointment on boards and commissions:

- Economic Development Commission: (1 vacancy: 1 full member): Robert S. Knychalski
- Energy Committee: (1 vacancy: 1 full member): Jason Lucier and Rickie Sonpal

### **RESIGNATIONS:**

- Housing Board of Trustees: **Motion** by Mrs. Weymouth and seconded by Mr. Carroll to accept with regret, the resignation of **Michael Winitsky** from the Housing Board of Trustees, effective immediately. **The motion passed unanimously.**
- Planning Board: **Motion** by Mr. Carroll and seconded by Mrs. Weymouth to accept with regret, the resignation of **Adamson Streit** from the Planning Board, effective immediately. **The motion passed unanimously.**

### **APPOINTMENT/REAPPOINTMENTS:**

- Economic Development Commission (1 vacancy: 1 full member): **Motion** by Mrs. Weymouth and seconded by Mr. Primiano to appoint **Robert Knychalsi**, as a full member to the Economic Development Commission. **The motion passed unanimously.**
- Energy Committee: (1 vacancy: 1 full member): **Motion** by Mr. Carroll and seconded by Mrs. Strong to appoint Jason Lucier, as a full member to the Energy Committee with a term ending date of November 30, 2019. **The motion passed unanimously.** Discussion ensued regarding that the intent is to appoint Mr. Sonpal at the next Town Council meeting on November 7, 2016. Mr. Carroll requested that the November agenda include an increase of another member to the Energy Committee (presently, 7 members increase membership to 8 full members).

### **ANNOUNCEMENTS:**

- **State Accreditation Award to the Barrington Police Department: Executive Director Christine Crocker:** Executive Director of the State Accreditation Commission Christine Crocker, Chief Anthony Pesare from the Middletown Police Department, and Lt. Matt Benson from the Johnston Police Department were present to award the Barrington Police Department State Accreditation. In particular, Chief John LaCross, Captain Dino DeCrescenzo, Sgt. Josh Birrell and Town Manager Peter DeAngelis received awards for their efforts in creating, modifying, reviewing and revising a total of 97 policies to meet 203 state standards. The Rhode Island Law Enforcement Accreditation Program was formally established through the Rhode Island Police Chiefs Associations in 2012 as a private non-profit organization and is overseen by the Rhode Island Police Accreditation Commission (RIPAC).
- **Last Day to Register to Vote: Sunday, October 9, 2016 for the Election on Tuesday, November 8, 2016 1:00 – 4:00PM to be held at the Police Station:** (Town Clerk Meredith DeSisto made the announcement.)
- **Community Shred: Saturday, October 22, 2016 9:00 am to 11:30 am at the Department of Public Works:** (Director of DPW Joseph Piccerelli made the announcement.)

- **League of Women Voters of RI to Conduct a Candidate Forum: Candidates for State Senate District 32, State Representative 67, Town Council and School Committee Wednesday, October 5, 2016 5:30pm in Council Chamber.** Mrs. Speakman announced that the Candidate Forum will take place in Council Chamber.
- **A New Town Manager:** Mrs. Speakman introduced James J. Cunha as Barrington's new Town Manager. Mrs. Speakman stated that it was a unanimous vote to appoint Mr. Cunha. Mr. Cunha's official start date will be October 15, 2016.

#### **DISCUSS AND ACT ON CORRESPONDENCE:**

- **Owner: Wen Qin Zou of Miku Japanese Cuisine – Request for Full Liquor License:** Discussion ensued regarding the addition of a Class BV Full Liquor License. **Motion** by Mrs. Weymouth and seconded by Mr. Primiano to refer the addition of a Class BV Full Liquor License to the Town Solicitor. **The motion passed unanimously.**
- **Petition for Edwin Street Residents to Acquire Resident Parking Stickers:** Donald Croteau, 10 Edwin Street and Denise Hilty, 14 Edwin Street were present for the discussion. **Motion** by Mrs. Strong and seconded by Mr. Carroll to refer the subject of an amended ordinance change regarding resident parking permits to the Department of Public Works (DPW), the Police Department, the Fire Department, the Town Solicitor and the Town Planner. **The motion passed unanimously.**
- **Ronald Russo: Concerns Regarding the Barrington Beach:** Ronald Russo, 8 Candleberry Road was present for the discussion. Discussion ensued regarding the improvement to the beach: parking spaces to be extended 6-8 feet to permit easier and safer access for parking and parking lines; sunfish boat storage on west side should be removed to allow for additional parking; sea grass should be replanted on the beach side of the guard rails; removal of wooden posts; exit on east side should be restored and miscellaneous debris removed. Mrs. Speakman stated that she understands that Park and Recreation are reviewing the suggestions and concerns and refers Mr. Russo's letter to the Town Planner.

#### **DISCUSS AND ACT ON RESOLUTIONS:**

There were no resolutions.

#### **CONSENT AGENDA (\*) #9 - #15:**

Mrs. Weymouth requested that the Utility Petitions are to be removed from the consent agenda for discussion. **Motion** by Mrs. Strong and seconded by Mrs. Weymouth to adopt Consent Agenda items #9-#15 without the Utility Petitions, as amended. **The motion passed unanimously.**

Mrs. Weymouth asked for clarification concerning the responsibility of the cost to install a pole for underground service, house #21 on the Pleasant Street. Town Manager Peter DeAngelis stated that he will have the Director of the Department of Public Works Joe Piccerelli research who is responsible for the cost of the pole and underground service. **Motion** by Mrs. Weymouth and seconded by Mr. Primiano to accept the Utility Petitions. **The motion passed unanimously.**

#### **\*MINUTES:**

It was unanimously voted to adopt the Town Council minutes of the September 12, 2016 and September 28, 2016 and the sealed Executive Minutes of July 25, 2016, August 9, 2016, August 11, 2016, August 22, 2016 and September 1 (2) and 6, 2016. See Consent Agenda.

#### **\*MONTHLY DEPARTMENT REPORTS:**

It was unanimously voted to adopt the following monthly department Reports: Fire Chief, Police Chief/Animal Control Official, Building Official, Public Works Director, Town Planner, Town Solicitor, Finance Director, Tax Assessor, Senior Services Director, Library Director, Barrington Adult Youth Team Coordinator, Recreation and Leisure Services Director and Town Clerk. See Consent Agenda above.

#### **\*UTILITY PETITIONS:**

- **National Grid:** It was unanimously voted to grant permission to National Grid to open the highways at Bowden, Chachapacasset, Ferrier, Narragansett, Rumstick, School, and Woodbine.
- **Placement of Poles: Pleasant Street:** It was unanimously voted to allow petition #21629632 from National Grid to install a pole on Pleasant Street.

**\*ABATEMENT LIST:**

It was unanimously voted to accept the Abatement List in the amount of \$51,527.40 and as described therein. See Volume 23 page 180A. See consent agenda.

**\*SURPLUS PROPERTY:**

There was no surplus property.

**\*PRIVATE DETECTIVE LICENSE RENEWAL – WILLIAM S. CONTI:**

It was unanimously voted to renew the private detective license of William S. Conti. See Consent Agenda above.

**\*ST. LUKE'S "GIRLS NIGHT OUT": REQUEST FOR CLASS F RETAILER'S LICENSE ON DECEMBER 2, 2016 6:00 – 9:00 PM.**

It was unanimously voted to grant a Class F Retailer's License to St. Luke's School for "Girls Night Out" on December 2, 2016. See Consent Agenda above.

**PUBLIC COMMENT:**

Jim Halfyard, 7 Simmons Road, Troop 6 Leader congratulated Mr. DeAngelis on his retirement. Mr. Halfyard stated that Mr. DeAngelis is always appreciative of the involvement the Boy Scouts have in the Town Barrington. Mr. DeAngelis thanked Mr. Halfyard.

**CLARIFICATION OF LED APPROVAL PROCESS:**

Mrs. Strong requested clarification regarding the process of obtaining LED streetlights.

Mr. Carroll stated that although there was no formal vote taken, the LED streetlight program was vetted through the Energy Commission during several meetings. Mr. Carroll explained to the Town Council various highlights from each of the monthly meetings that the Energy Commission discussed regarding the LED Streetlight Program.

**BRISTOL COUNTY WATER AUTHORITY:**

- Monthly Reports: Allan Klepper was present for the discussion. Discussion ensued regarding awards to various contractors in conjunction with ongoing projects. Mr. Klepper stated that a Workshop is scheduled for Thursday, October 6, 2016 to discuss the selection of a new water meter system, appropriate timing of meter replacements/installations and the timing of investment in Phase I interconnection to East Providence.

**IN-DEPTH UPDATE ON THE STATUS OF THE BARRINGTON MIDDLE SCHOOL PROJECT:**

School Committee Chair Kate Brody, Superintendent Michael Messori, School Finance Director Ron Tarro, and School Committee members Anna Clancy and Patrick Guida were present for the discussion. Mrs. Brody congratulated Mr. DeAngelis on his retirement and welcomed James Cunha as the new Town Manager. Mr. Guida updated the Town Council on the proposed new Middle School. Discussion ensued regarding the moratorium on school building funds and the immediate steps to be among the first communities to apply for the new funding. Discussion continued regarding the history of the current Barrington Middle School (BMS) and the extensive repairs and renovations that are needed. Mr. Guida explained the audit in which the state conducts a Public Schoolhouse Assessment by the Rhode Island Department of Education (RIDE) and how the BMS was one of 14 schools, out of a total of 276 in the state, given the lowest rating of 4 (poor). Mr. Guida stated that the new BMS includes the design and construction of a new, one-level facility, with a three-story classroom wing on the current site. The proposed new school is smaller (142,500 SF) than the current school (144,400 SF), yet due to a more efficient design, maintains space for all existing programs. Mr. Guida said the project, if approved by the voters, will begin construction in October 2017 with a targeted building occupancy date of August 2019. Mr. Primiano asked where the other Barrington Schools on the Schoolhouse Assessment are. Mr. Tarro stated that all schools have been assessed and are listed as a 2 except for the BMS. Fire Chief Gerald Bessette stated that all new construction must have a sprinkler system. Discussion ensued regarding the proposed new facility and finances with the help of the State as well as the "Go It Alone" option in which the necessary upgrades and repairs to the existing building would be a self-funded capital project with no state reimbursement. These projected repairs and maintenance project would stabilize the building systems and structures at a cost of nearly \$11 million dollars. Joel Hellmann, 13 Richmond Avenue, said that he is concerned with the proposed bond and the budget for FY 2017-18. Ed McKinlay, 336 New Meadow Road, commented on the cost of building a school in nearby states (MA and CT). Ron Russo, 8 Candleberry Road, stated that he is concerned with the upkeep and maintaining the new building. Mr. Tarro stated that the Comprehensive Plan requires that buildings must be assessed

every 5 years. Anna Clancy stated that an Open Forum is planned for Tuesday, October 18, 2016 at 6:30pm.

### **DISCUSS AND ACT ON REQUEST FROM BARRINGTON 300 FOR FINANCIAL SUPPORT**

Barrington 300 Chair Van Edwards was present to request \$5,000.00. Discussion ensued regarding the inclusion of high school students participating with various projects (web sites, web designs, brochure design, invitations etc.). **Motion** by Mrs. Weymouth and seconded by Mr. Primiano to move \$5,000 from the Town Council Contingency Fund to a designated line for the Barrington 300. Mrs. Strong **amended the motion to include** encouraging the exploration of in-kind service donations. (Mrs. Weymouth and Mr. Primiano accepted the amended motion.) **The motion passed unanimously.**

### **SHINEHARMONY UPDATE**

Town Manager Peter DeAngelis said that he met with the owners, Amina Guangchun Mi and Yiwei Qi representative and they said they are actively pursuing this project.

### **BEACH UPDATE AND DISCUSSION:**

Park and Recreation Chair Mike Seward was present for the discussion. Mr. Seward said that the Park and Recreation Commission met on September 29<sup>th</sup> but that no formal vote was taken. He said that they discussed a variety of subjects (dog ordinance, amending signage, parking, vendors and a proposed analysis of stored boats). Mr. Seward stated that he hopes to have additional information at the Town Council meeting in January (2017).

### **PRESENTATION FROM LIBRARY DIRECTOR REGARDING RENOVATION PROJECT:**

Library Director Debbie Barchi discussed the library renovations. Ms. Barchi explained to the Council that the second floor of the library will be renovated; approximately 16,000 square feet. The redesign will include the relocation of the children's room, renovations to the auditorium, administrative offices and meeting spaces. She explained that the total cost of the project is \$2.8 million which includes everything (construction, furnishings, fees, computers, etc.) Ms. Barchi was excited to tell the Council that all of the bids received, even the highest bid, did not come in above the anticipated price. Ms. Barchi was pleased that the project has had tremendous fundraising success; that they have almost reached their goal (which will not subject the Town to any additional costs). Ms. Barchi explained to the Town Council that they received seven (7) bids for the renovation project to the second floor at the Library. Ms. Barchi said that she and Tappe Architects reviewed the bids and have consulted with the Town Solicitor (Michael Ursillo). She explained that the lowest bidder did not submit all of the required information. Ms. Barchi recommended, along with Tappe Architects, to accept the second lowest bidder after careful legal scrutiny.

### **DISCUSS AND ACT ON AWARDING BID(S):**

- **Award Bid for Library Renovations to ADS Construction, Inc. of East Providence:** Mrs. Speakman asked the Town Manager Peter DeAngelis to open the discussion regarding awarding the bid to ADS Construction, Inc. for the renovations to the library. Town Manager Peter DeAngelis said that recommendations to award the bid (for the library renovations) were received from Ted Wetherill, Tappe Architects and the Library Administration and led to a conversation with the Town Solicitor Michael Ursillo. Mr. Ursillo said that the recommendation that was sent to you (Town Council) is in fact approximately \$20,000 higher than the lowest bid. But, that under the law, you as the Town Council can award a bid to the most responsive and qualifier bidder. Mr. Ursillo stated that the bid does not have to be the lowest in financial terms. Mr. Ursillo said based on the feedback that he has received from both the construction manager and architect he believes it is in order for you to award this bid, if you so desire, to ADS Construction as presented.  
Attorney Gerard Visconti, (Shechtman, Haperin, Savage, LLP) distributed a letter for a bid protest. Mr. Visconti stated that he represents the lowest bidder, Tower Construction Corp., and is a proud resident of the Town of Barrington for over 36 years. Mr. Visconti said contrary to the recommendation of what you heard (Town Solicitor) Tower Construction should be awarded the contract as the lowest bidder for the library project. Mr. Visconti said that he was a proud drafter of the bidding municipal statute which is to protect the lowest responsible qualifier bidder, guard against favoritism and to protect the tax payers. Mr. Visconti stated that Tower Construction was the lowest bidder by \$21,000. He said that Tower Construction

has experience and does not have one negative recommendation. Mr. Visconti said let's talk about the word responsive – you must comply with the bidding documents. If a bidder fails to attach a bid bond, that bid should be rejected; it is crucial – that it should be rejected. (Mr. Visconti said that the Department of RI Administration has constantly awarded contracts to low bidders even though they have left out the minority plan and apprenticeship programs.) Mr. Visconti said that it must be a material substantial omission from the bid. Mr. Visconti said that Tower Construction omitted a company profile but within days sent it in, and, the list of subcontractors. Mr. Visconti said that this is not a reason to reject Tower Construction; it is irrelevant, immaterial and de minimous. Mr. Visconti said that several states accept documents (after the deadline) that do not affect the town or other bidders. Mr. Visconti stated to reject Tower Construction of an expense of \$21,000 is not reasonable and is not prejudice whatsoever. Mr. Visconti is asking the Town Council to reject the recommendation of the subcommittee and award the bid to Tower Construction.

Mrs. Speakman asked that (Edward) Ted Wetherill step forward. Mrs. Speakman explained that Mr. Wetherill sent an email stating, "The lowest bidder did not submit all the information specifically required at the time of the bid opening, and the proposal had some questionable items." Mr. Wetherill stated that Tower Construction sent in a list of current project qualification statements (10-12 projects with similar sizes to that of the library construction). Mr. Wetherill stated that one of their projects had a completion deadline of June 2016 but is only 11% complete; another project had a cost of \$1.7 million with a completed deadline date of May 2016 and is at 41% complete. Mr. Wetherill said that this tells me that projects are overdue and incomplete. Mr. Wetherill stated that the basis of his opinion and the architect's opinion is that Tower Construction didn't meet the requirements. Mr. Wetherill read into the record the following, "Instructions to Bidders" (page 2 1.6 BID FORM) B. Each Bidder's Proposal shall include the following attachments. Bids submitted without **all** of the following items shall be considered incomplete and are subject for rejection.

1. Contractor's Qualification Statement (AIA FORM A305, 1986 edition)
2. Resume and Qualifications of Project Superintendent.

Mr. Wetherill stated neither were included in the bid package, and, that it was over 72 hours when these documents were submitted. This gave the low bidder an advantage over the other bidders. Mr. Wetherill read aloud:

3. List of subcontractors for work stating names of firms proposed for those portions of work as listed in
4. SECTION 004100, BID FORM.

Ms. Barchi said that she is very concerned. If the Contractor could not submit the necessary paperwork accurately and completely for the bid proposal, how can this contractor be responsive and correct with the vast paperwork that the state requires. Ms. Barchi stated that there is a great deal of paperwork that must be complete and accurate in order for the Town to receive money back. Mr. Visconti stated that the omission of two (2) items cannot be compared to the paperwork required from the state. The List of subcontractors was completed but is absolutely meaningless. The Town could have rejected the bid when the profiles were submitted. The Town had the discretion to reject the subcontractor and pay the difference with the next contractor if it was in the RFP – this is de minimous said Mr. Visconti. Discussion ensued regarding duplicate subcontractors. Mr. Primiano and Mrs. Speakman both have concerns with Tower Construction completion deadlines. **Motion** by Mrs. Weymouth and seconded by Mrs. Strong to award the contract for renovations of the second floor of the library to ADS Construction Inc. of East Providence, RI, the lowest responsive bidder, at a cost of \$1,805,200.00 as described in correspondence dated September 28, 2016 from Edward B. Wetherill and an email date September 26, 2016 from Christopher Blessen. **The motion passed unanimously.**

## **PUBLIC HEARING TO:**

## **DISCUSS AND ACT ON ORDINANCES:**

Mrs. Speakman opened the public hearing for Ordinances #2016-4-9. Mrs. Speakman announced each ordinance one by one and asked if there were any questions or comments from the public.

- Ordinance #2016-4 to Amend Chapter 179 Vehicles and Traffic Article IV Parking (A change in street name w/in ordinance: Hillwood to Rodeo)
  - Mrs. Speakman closed the public hearing for Ordinance #2016-4 to Amend Chapter 179 Vehicles and Traffic Article IV Parking (A change in street name w/in ordinance: Hillwood to Rodeo) which was filed on September 1, 2016 and introduced on September 12, 2016 and were set for public hearing on October 4, 2016.
  - **Motion** by Mrs. Weymouth and seconded by Mr. Primiano to adopt Ordinance #2016-4 to Amend Chapter 179 Vehicles and Traffic Article IV Parking (A change in street name w/in ordinance: Hillwood to Rodeo). **The motion passed unanimously.**
- Ordinance #2016-5 to Amend Chapter 179 Vehicles and Traffic Article II Stop Intersection (Highland and Lewis)
  - Mrs. Speakman closed the public hearing for Ordinance #2016-5 to Amend Chapter 179 Vehicles and Traffic Article II Stop Intersection (Highland and Lewis) which was filed on September 1, 2016 and introduced on September 12, 2016 and were set for public hearing on October 4, 2016.
  - **Motion** by Mrs. Weymouth and seconded by Mr. Carroll to adopt Ordinance #2016-5 to Amend Chapter 179 Vehicles and Traffic Article II Stop Intersection (Highland and Lewis). **The motion passed unanimously.**
- Ordinance #2016-6 to Amend Chapter 179 Vehicles and Traffic Article II Stop Intersection (Maple and West)
  - Mrs. Speakman closed the public hearing for Ordinance #2016-6 to Amend Chapter 179 Vehicles and Traffic Article II Stop Intersection (Maple and West) which was filed on September 1, 2016 and introduced on September 12, 2016 and were set for public hearing on October 4, 2016.
  - **Motion** by Mrs. Weymouth and seconded by Mrs. Strong to adopt Ordinance #2016-6 to Amend Chapter 179 Vehicles and Traffic Article II Stop Intersection (Maple and West). Mrs. Weymouth withdrew the motion and Mr. Primiano requested that this ordinance (#2016-6) be referred to Police and to the Town Planner for review and be continued until the Town Council meeting in January 2017. **The motion passed unanimously.**
- Ordinance #2016-7 to Amend Chapter 179 Vehicles and Traffic Article II Stop Intersection (Wood and Maple)
  - Mrs. Speakman closed the public hearing for Ordinance #2016-7 to Amend Chapter 179 Vehicles and Traffic Article II Stop Intersection (Wood and Maple) which was filed on September 1, 2016 and introduced on September 12, 2016 and were set for public hearing on October 4, 2016.
  - **Motion** by Mrs. Weymouth and seconded by Mr. Primiano to adopt Ordinance #2016-7 to Amend Chapter 179 Vehicles and Traffic Article II Stop Intersection (Wood and Maple). **The motion passed unanimously.**
- Ordinance #2016-8 to Amend Chapter 148 Public Waters, Use of-Mooring Standards: "Other Regulations" (Use of a bridle.)
  - Mrs. Speakman closed the public hearing for Ordinance #2016-8 to Amend Chapter 148 Public Waters, Use of-Mooring Standards: "Other Regulations" (Use of a bridle.) which was filed on September 1, 2016 and introduced on September 12, 2016 and were set for public hearing on October 4, 2016.
  - **Motion** by Mrs. Weymouth and seconded by Mrs. Strong to adopt Ordinance #2016-8 to Amend Chapter 148 Public Waters, Use of-Mooring Standards: "Other Regulations" (Use of a bridle.) **The motion passed unanimously.**
- Ordinance #2016-9 to Amend Chapter 179 Vehicles and Traffic Article IV Parking (Narragansett East and West)
  - Member of the Bay Spring Community Center Chris Watson, Fireside Drive, encouraged the Council members to vote in favor of this ordinance. Mrs. Speakman closed the public hearing for Ordinance #2016-9 to Amend Chapter 179 Vehicles and Traffic Article IV Parking (Narragansett East and West) which was filed on September 1, 2016 and introduced on September 12, 2016 and were set for public hearing on October 4, 2016.

- **Motion** by Mrs. Weymouth and seconded by Mr. Carroll to strike the following "~~to Utility Pole 18 from Utility Pole No 19~~" and to provide designated lined parking within Ordinance #2016-9 to Amend Chapter 179 Vehicles and Traffic Article IV Parking (Narragansett East and West). **The motion passed unanimously.**

**SET AGENDA FOR THE NEXT TOWN COUNCIL:**

The next meeting of the Town Council is set for Monday, November 7, 2016, agenda items to be included are:

- Energy Commission
- Liquor Ordinances
- Edwin Street Ordinance
- Ordinance #2016-6 to be continued until January 2017

**EXECUTIVE SESSION IN ACCORDANCE WITH RIGL:**

- **42-46-5 (a) (2) Litigation: North End Holdings, Inc.**
- **Discuss and Approve Sealed Minutes of Executive Session on September 6, 9, 23, 28, 2016**

**Motion** by Mrs. Strong and seconded by Mr. Primiano to move into executive session at 10:19PM according to RIGL 42-46-5 (a) (2) Litigation: North End Holdings, Inc. and to Discuss and Approve Sealed Minutes of Executive Session on September 6, 9, 23, 28, 2016. **The motion passed unanimously.**

**Motion** by Mrs. Strong and seconded by Mrs. Weymouth to move out of executive session at 10:35 PM, and to seal the minutes of the executive session. **The motion passed unanimously.**

**ADJOURN:**

**Motion** by Mrs. Strong and seconded by Mrs. Weymouth to adjourn the meeting at 10:35 P.M.

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Meredith J. DeSisto, Town Clerk